

SPECTRUM BAND PARENTS ASSOCIATION MEETING MINUTES

October 23, 2017 – 7:00 PM-SPECTRUM LIBRARY

Chairman: Chuck McDiarmid-Communications

Members Present:

Liz Forster-Vice Chair	Bonnie McCallum- Uniforms
Nancy Wong-Secretary	Parker Jolliffe-Band Director
Russ Forster-PAC Liaison	Chuck McDiarmid-Communications
Cynthia Pacheco-Band Manager/Student accounts	
Abby McCallum-Student Liaison	

Members at large:

Cheryl Bowes
Ryan Slogotski
Tracy Godgeon

This meeting was called to order at 7:03 pm. by Chuck McDiarmid, Communications.

Minutes were reviewed.

Cynthia Pacheco moved to accept the minutes from the September 11, 2017 band meeting. Bonnie McCallum seconded. MOTION PASSED.

BAND DIRECTOR'S REPORT – Parker Joliffe:

- Every band is running on all cylinders
- Busy meeting and developing all these bands
- Jamie left the bands to him in great condition. Will drive on and upwards.
- Jr concert band currently has 60 students
- Pit orchestra is something else. They are a fantastic group. Pit band was one thing he was nervous about coming in.
- First time in 8 years, he doesn't go home stressed on how to put on a full scale musical together. Has help from other fine arts teachers.
- Same comments regarding the Jazz bands.
- Looking forward to Back in Action Concert on November 1
- He's not a big fan of long concerts.
- Want people leaving concert, wanting more.
- Plans to begin concert at 7 p.m. and people leaving at 8:30 p.m.
- Parker has a purchasing card now.
- Very appreciative for Bonnie, Tracy, Cheryl, and Liz for taking care of uniforms.

- Parker has advised students have been asking if they could wear their own black dress shoes for this concert. Will not be spray painting this time, but do have black tape.

FINANCIAL REPORT–Alison Hoogland (absent):

Account balances:

- General Account \$
- Student Account \$
- Uniform Account \$

_____ moved to accept the financial report as presented. _____ seconded.
MOTION PASSED.

BAND MANAGER’S REPORT: Cynthia Pacheco

- Jacquie advised will need 10 lanyards for the concert concession.
- Will be running a concession table at Back in Action Concert-only selling at beginning and middle and not at the end of the concert.

Apple Pie:

- Seemed to go okay.
- About \$7,860 made, cost not finalized but about \$2,700. Still expenses to pay, for example, pay for janitor’s that day. The school will give us an invoice. Netted \$1,400 for general and rest for students. It was a long day. About 700 pies.
- Next time should break up jobs. Rotate and have assembly line.
- Mr. Jolliffe was impressed with families, aunts, uncles, that came in to help
- Some negative comments about pie. “...pies came out too brown”. The cooking time was too long, etc.
- An email was sent on October 9 advising there were about 12 pies leftover for sale.
- Will have final numbers at next meeting.

Italy Tour:

- 27 students going
- Insurance package will be sent out to tour families advising what is covered in case they want to purchase more insurance.
- Our band students will travel with McMath Secondary School which is located in Richmond, Vancouver.
- There will be some concerts the two schools will be doing together and some separate.
- A suggestion was made that the treasurer send email to advise tour families that cheques are being cashed so they can make sure there is money in the bank accounts for the cheques to clear.

- Chuck McDiarmid, Cynthia Pacheco, Jacquie Hawey, and Parker Jolliffe are going as chaperones.

Bottle Drive-Russ Forster:

- Next bottle drive October 28, supposed to be sunny
- Need more parent drivers to go on routes

Poinsettias fundraiser

- Began Tuesday, October 17
- Forms and blurb for website sent to Parker to print out and distribute to students and put on website October 16.
- Orders due 3 p.m., Thursday, November 2.
- Delivery of plants on Thursday, December 7, at 3 p.m. in gym.
- Nancy Wong, closer to the day will touch base with Parker regarding access to the gym she and her team can receive and sort plants in the gym.
- Distribution is on that day between 6 p.m. and 7 p.m., before the winter concert.

Coffee orders

- 14 bags of coffee were sold this month. Sorted coffee brought to band room last week.
- \$64.82 was made and to be allocated to individual student band accounts.
- Money given to treasurer to deposit already.
- Next order is due Friday, November 10, at 2 p.m.

General

- Tracy Godgeon asked how can parents get access to see how much their kids make per fundraising event and get access to minutes besides going on the website. She was frustrated with the website because she couldn't find it or the minutes.
- There was a brief discussion on having Parker send out an email with a link to the approved minutes that are posted on the website so people can click on the link and it would take them right to the minutes on the band website.
- Chuck will dig up the information contained in the handbook all the band families get in September of the percentage breakdown and figure out the formula so that families can figure out the fundraising amount their student made per fundraising event. For example, if bottle drive made \$900, X dollars is allocated to the general account and x dollars go to student band accounts.
- Chuck will work with Parker to continue to build the parent communication lists. To help accomplish this, there will be a sign up sheet to obtain email addresses from band families at the Back in Action concert, and further communications through social media.
- Once all the student accounts are updated, then a strategy on how it is to be communicated to the students needs to be established. Cynthia suggested doing it through Google drive and have it confidential-by student number-if students know how much is in their account, may work harder to raise money.

- Brief discussion about having a student be the admin on the band FB page like in previous years, to take some of the workload off Parker.

UNIFORM MANAGER'S REPORT-Bonnie McCallum:

- Tracy Godgeon helped and talked to Sid and he offered to do all alterations with pants. Tracy's been taking them there and bringing them back.
- Parents doing sleeves and still waiting for buttons to sew on.
- Rest of the week needed to do alterations.
- Took a sneak peek at Reynolds website, and they do two year rentals, 9-10, and then 11-12. They buy their own shoes.
- Right now we are out and we need to buy shoes. About 20 pairs. Shoes are about \$30.
- A parent asked if two year rental, how about drycleaning in between.
- Parent brought up that a date can be set to have kids come in for a pants and shoes inspection.
- Cheryl needs to figure out numbers for marching band polo shirts to order online.
- Some kids no sweaters right now.
- Will leave this with Bonnie, and Parker is to discuss with Jamie.

Bandwear:

- Cheryl will take on bandwear again this year. She will get out the forms this week.
- Justin needs 3-4 weeks before Christmas. Basically prices the same as last year. Only sold one sack and two or three touques last year. Those two items not as options this year.
- There will be t-shirts, hoodies, and sweat pants.
- No minimum to order.
- May have rain jacket available to order.

COMMUNICATIONS REPORT:

Chuck McDiarmid

- Get copy of band dates to note.
- Google drive update calendar
- His goal is to set up the system so everyone can do this.

STUDENT LIASION:

Abby McCallum

- "Things are going hella"
- "Music is great"
- "Mr. Jolliffe is great"
- "Everything is going really good, having fun"
- Good to have the Spectrum Band FB page fun and have pictures.

PAC MEETING REPORT:

Russ and Liz Forster

- October 10 meeting
- PAC has gaming money
- 37 new staff because of smaller classes
- A separate budget meeting was held. It was long and detailed.
- SBPA still to receive gaming money for band department. Audrey will be talking to people who have requested money to cover items and who have been told no, because the wrong things have been asked. Explain what is allowed, and what is not.
- SBPA will get gaming money to cover festival fees, and jazz band festivals. Anything that the band needs money for to represent the school, like fees, expenses to go to festivals, etc. Audrey needs to talk to Parker so he can ask for money to pay for these fees.
- Very impressed with us, because there was one jazz festival where we did not go to, and we gave back the money.

Cynthia Pacheco moved to approve the committee reports. Russ Forster seconded. MOTION PASSED.

OLD BUSINESS:

NEW BUSINESS:

- Discuss moving November 14 band meeting. It is on the same night as the PAC meeting.
- New November band meeting is Monday, November 6.
- Parker will not be asking for money for sheet music. Have lots in their music library. His wish list will ask for a tenor saxophone and an alto saxophone. Around \$700 and \$1100.
- Need a decent set of trumpets, and trombones.
- Next few years will try to build instruments
- West Coast and Port Alberni festival (good festival) or one in town
- Commented that Nationals are in Ottawa in 2018, and Richmond in 2020
- Victoria Stewart has stepped down as President. Cannot commit the time.
- Chuck is willing to step in and leave communications.
- Jacquie pointed out that if the President is stepping down, Liz, the Vice-President will step in.
- Ryan Slogotski has advised he may consider the president position.

Meeting Adjourned at 8:32 p.m.

Cheryl Bowes motioned to adjourn the meeting. Liz Forster seconded. MOTION PASSED.

Next Meeting: Monday, November 6, 2017, at 7:00 p.m. Spectrum School Library