

# SPECTRUM BAND PARENTS ASSOCIATION MEETING MINUTES

February 16, 2017 – 7:00 PM-SPECTRUM LIBRARY

**Chairman:** Victoria Stewart

## **Members Present:**

Victoria Stewart – President/Communications

Liz Forster – Vice Chair

Nancy Wong - Secretary

Russ Forster-PAC Liaison

Jacque Hawey-Band Manager

Bonnie McCallum-Acting Uniforms

Jamie Davis-Band Director

Chuck McDiarmid-Communications

## **Members at large:**

Cheryl Bowes

Cynthia Pacheco

This meeting was called to order at 7:02 pm. by Victoria Stewart, President.

Minutes were reviewed.

Cheryl Bowes moved to accept the minutes from the January 3, 2017 band meeting. Liz Forster seconded. MOTION PASSED.

## **BAND DIRECTOR'S REPORT – Jamie Davis:**

- Students have been doing requirements
- Jr Jazz played for info night-students talked to new kids and parents
- Course selection is going on
- There will be about 25 kids in grade 9 in September
- Pit Orchestra-quite well attended
- All new repertoire right now
- Marching band-there will be one rehearsal before spring break before heading for tour
- Opening of Paul Simon's You Can Call Me Al
- Drumline performed at UVic on Friday night, January 10
- Person coordinated game advised Jamie that he couldn't really hear our drumline because his walkie talkie kept going off by staff telling him they are really good
- Will be going back March 12 to perform
- Pit Orchestra going well-Evita performances: March 3, 4, 5, 9, 10, 11, and 12
- Going extremely well. Songs have always been hard and sound nice, but with Evita very hard
- Pit Orchestra: 16 kids and two parents

- Kiwanis Club of Victoria, Carla Kacovi, a grade 9 parent, at info night, asked if we want to apply for money? She gave Jamie an application to apply for \$2,000 to purchase cornets and flugelhorn for the concert and jazz bands, and gave us \$2,000. If it comes under \$2,000, keep the money for other stuff. They will write us a cheque for \$2,000.
- Application went in Monday. They had a meeting, and approved the application, and we should get a cheque on January 17.
- School sign now being updated by Jamie. He will put all band stuff and the other stuff on it. Will advertise bottle drives, etc. It is unlimited on what do put on the sign.

### **Wish list:**

- Over spent Kiwanis by \$4, so asking the SBPA for \$4 to cover. Three cornets, flugelhorn-being played by third trumpet. Jazz band also using.
- Mouthpieces we have for low brass players- they send the cheapest beginner mouthpiece you can find so he is asking for money to upgrade the stuff he has for trombone players, and euphonium players. They are limited by equipment they have at the school. \$400 to upgrade those.
- Sheet music for Jazz band, etc. need upgrading. Tenor Sazz, 43 kids, Jr jazz band grown. Need another Tenor Sazz.
- Marimba-a mallet percussion instrument – needed for a few pieces they are currently going to play. He has purchased this already. Spectrum will be the only school to have one.
- Oboe-4 players right now. Need another oboe
- Chair carts to hold chairs-asking for 3 chair carts to stack chairs and transport to and from gym. If stacked, they able to sweep the floor.
- \$9,271.62 of wish list items
- All funds raised from New Orleans will go into general account.

Jacque Hawey makes a motion to approve the purchase of the above various pieces of instruments and accessories for a total of \$9,271.62. Bonnie McCallum seconded. MOTION PASSED.

- It was suggested that t-shirts and their band pants be worn for the marching band for Oak Bay Tea Party and Buccaneer Days.
- Buy and size for current band.
- Will approve at March meeting to purchase and order in time for the summer parade Some money will go towards uniform account.
- Year end concert is now June 5, 2017, at Oak Bay Community School.

### **FINANCIAL REPORT–Alison Hoogland-not present:**

Jacque Hawey:

Account balances:

- General Account \$27,155.41 (estimated balance)

- Student Account \$42,707.11 (estimated balance)
- Uniform Account \$6,956.92 (estimated balance)

### **BAND MANAGER'S REPORT: Jacquie Hawey**

- \$2,000 needed to cover balance of cost of tour
- One student did sign up late and that's why now need \$2,000, and not more
- This will pay for actual clinics and tour

Jacque Hawey makes a motion to approve that the SBPA take \$2,000 out of the general account to cover the balance of cost of tour. If have money left over, will return balance. Cynthia Pacheco seconded. MOTION PASSED.

- Next year's tour, Jamie has announced it is to go to Italy. Need a min. of 30. If less than 30 students, no tour. There will be no plan B.
- Estimating \$4,500 per student. Doing post dated payments: June-\$500, July, Aug, Sept, Oct, Nov, Dec-\$600 each, and Jan-\$665. For total of \$4500. A couple of the cheques will be increased to take into account the currency.
- 10 day tour.
- This will be the last tour to the States for the next 4-8 years.
- No itinerary yet. As soon as it is out, it will be provided.
- \$45 for tour hoodie. Need min. of 15. Will talk to students tomorrow about tour jackets. May put in order next week.

### **Bottle Drive-Russ Forster:**

- \$1000 coming to us. We came in 2<sup>nd</sup>
- There is a bottle drive this weekend
- February, 2016 to February, 2017-came in second this year.
- Other bottle drive competition is still going on. We might be second for this one too.
- Awnings-Russ will find another source
- Costco has them for \$139 but no colouring
- Photo op for this bottle drive? Russ will contact her.

### **New Orleans-Alison Hoogland and Nancy Wong**

- Gaming licence has been applied-10 working business days
- Close to 300 business were contacted
- We have over 20 silent auction items
- Three grand prizes already determined in order to apply for gaming licence.
- 2000 raffle tickets to print as soon as the gaming licence is granted.
- Tickets to be distributed for sale on March 13.
- In the midst of organizing the raffle blitz sale

- Volunteers needed for day of event: Pick up of coffee and tea-Chuck and Victoria will pick up coffee from Level Ground no later than 4:45 p.m.
- Still need a volunteer to pick up one thermos and cups for tea from Silk Road Tea before 5 p.m. on event day
- Tillicum mall – will send us email re ticket blitz-copy of insurance coverage before they will be able to approve us for blitzing
- Since the SBPA is not purchasing prizes for raffle prizes, we have asked that the SBPA provide \$100 to purchase prizes for student draws resulting in selling raffle tickets.
- Will talk to Jamie regarding what kind of student prizes

Cheryl Bowes makes a motion for the SBPA spend up to \$100 to purchase iTunes, Starbucks, and Tim Horton gift cards as student prizes. Bonnie McCallum seconded. MOTION PASSED.

### **Coffee orders**

- February 9, Thursday, at 3 p.m. was the deadline for orders before the price increase.
- 10 bags of coffee were purchased. Coffee sorted and organized and in the band room.
- We will continue to offer 1 lb coffee bag for \$16. Not raising prices, but kids will receive \$4.63 per bag of coffee sold for their student account, and not \$5.33.
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### **UNIFORM MANAGER’S REPORT:**

#### **Bonnie McCallum:**

- Amelia Corbett needs a new garment bag-falling apart and want to take to tour
- Five people borrowed uniforms for Santa Claus parade, and not yet returned
- Cheryl Bowes has offered to help Bonnie organize uniforms for end of year.

### **COMMUNICATIONS REPORT:**

#### **Victoria Stewart and Chuck McDiarmid**

- Nothing to report

### **STUDENT LIASION:**

#### **Tavish McDiarmid-not present**

- Nothing to report

### **PAC MEETING REPORT:**

#### **Russ and Liz Forster**

- No Pac meeting since last meeting
- February pac meeting cancelled
- \$2,456.24 received for SBPA for festival entry fees
- \$300 for four basketballs-they are paid out of their own gaming money

Liz Forster moved to approve the committee reports. Chuck McDiarmid seconded. MOTION PASSED.

**OLD BUSINESS:**

- Russ cleaned up band website. All pictures and info, fundraising forms, etc. all updated
- Music folders ordered and still on the way

**NEW BUSINESS:**

- Conversation about parade wear-assign someone to get prices-Cheryl Bowes will do that-J&J embroidery
- Will find out if interest in more spirit band wear
- Mandatory band tour meeting, March 13, band room, 7 p.m., student going on tour and at least one parent

Meeting Adjourned at 8:10 p.m.

Liz Forster motioned to adjourn the meeting. Cheryl Bowes seconded. MOTION PASSED.

Next Meeting: Monday, April 3, 2017, at 7:00 p.m. Spectrum School Library