

SPECTRUM BAND PARENTS ASSOCIATION MEETING MINUTES

December 11, 2017 – 7:00 PM-SPECTRUM LIBRARY

Chairman: Chuck McDiarmid-Communications

Members Present:

Liz Forster-Vice Chair	Bonnie McCallum-President
Nancy Wong-Secretary	Parker Jolliffe-Band Director
Russ Forster-PAC Liaison	Chuck McDiarmid-Communications
Cynthia Pacheco-Band Manager/Student accounts	
Abby McCallum-Student Liaison	Tracy Gudgeon-Uniforms

Members at large:

Cheryl Bowes
Deanna Braga

This meeting was called to order at 7:00 pm. by Bonnie McCallum, President.

Minutes were reviewed.

Cheryl Bowes moved to accept the minutes from the November 6, 2017 band meeting.
Alison Hoogland seconded. MOTION PASSED.

BAND DIRECTOR'S REPORT – Parker Joliffe:

- Had a blast at the parade. Arrived two hours early, and paced it and wanted everything to go well.
- Great sense of pride to walk along with them.
- Great to hear so many cheers from parents for Spectrum
- Very pleased and saw a bunch of students from Esquimalt
- Very pleased with Winter Concert
- Jr Jazz-found it's sound
- Jr Concert is developing
- Sr Concert is THE band
- Sr Jazz-fun to work with
- Continuing onwards and upwards
- Metal drive-Mr. House is leaving but thinks the new principal will be okay with the big metal container-can do as long as we see fit
- New principal, gentleman from Merritt, BC-lots of experience

FINANCIAL REPORT–Alison Hoogland:

Account balances:

- General Account \$9,159.38 (Apple pie, bottle drives student allocations and poinsettias to come out)
- Student Account \$67,057.29 (Just wrote a cheque for Italy tour)
- Uniform Account \$6,855.35

as of today.

BAND MANAGER'S REPORT: Cynthia Pacheco

- Continue to work on student accounts with the exception of costs for apple pie event
- \$8000 grossed on pies, net \$5531, general will get approx. \$1659. And \$3871 students. \$1/pie and then \$7/6 an hour ball park
- So far we grossed \$12,000 in money. \$2300 going to band, \$6599 going to students
- We have money from the sale of the horn
- On the horizon, bottle drives-\$600 for band, Dec \$846, about four more bottle drives to go, and New Orleans, poinsettias, and coffee all go to the students.
- Almost have the amounts for the students
- Still waiting for invoice for janitor re apple pie event

Italy Tour-Jacque Hawey (not present):

- Just sent off second cheque to pay for Italy
- January tour payments still to come out

Bottle Drive-Russ Forster:

- Last bottle drive of 2017-December 2-\$832.85 plus donation of \$13.30
- 30 students and 6 drivers
- There may be names on the whiteboard that were taken down before noted
- Next bottle drive January 6, 2018. This bottle drive raises the most money.
- Give us key to storage unit, since Mr. Jolliffe not there
- People are used to having the bottle drives at the school
- Bottle drive account already set up at Bottle Depot for those who just want to bring their recycling there. Many would rather just drop them off at the school and have someone else sort.

Poinsettias fundraiser

- 138 poinsettia plants delivered and sorted on December 7.
- Thank you to Liz, Bonnie, and Tracy for helping to sort into orders.
- All plants accounted for and picked up.

Coffee orders

- Next order is due Friday, December 15, at 2 p.m.
- Coffee will be distributed the next week

- It was brought up why tea is not offered. It is offered at Glanford.
- When I did Glanford's coffee orders, tea was offered for a few months, but no one ordered tea so took off order form to make room for coffee.

UNIFORM MANAGER'S REPORT-Bonnie McCallum:

- Uniforms done for the year except for shoes and buttons

Bandwear-Cheryl Bowes:

- 53 items sold
- Up a little bit from last year
- Will sort and bring to school to distribute
- Should be here by this Friday, December 15.

COMMUNICATIONS REPORT:

Chuck McDiarmid

- Worked on fundraising chart
- His attempt to help figure out fundraising
- It should be checked, i.e. parents get double hours, etc.
- Spectrumbandparent (twitter)
- Jamie had taken over posting on the electric sign. This should continue so we can have fundraising announcements days, weeks ahead of actual event.

STUDENT LIAISON:

Abby McCallum and Jennifer Forster

- Students not happy with plastic tables at bottle drives
- Bring back the wood tables to get more kid volunteers
- Advertise that everyone at bottle drive is fed
- To get young kids out, have the old kids not yell at them
- Jennifer Forster co-liaisons
- Parade went really well
- Wanted to know if cadences will be done at other parades
- There was a big gap in the parade
- Christmas concert, collected a lot of food, ran out of space to put them
- Gave to Spectrum to donate to the families
- On senior band folder stand, sheet music, scores, there was 90s decade of music. Are you planning to play it this year? We played at the end of senior band last year.
- Grade 9's doing that.
- On field trips, tours, etc. recommended that Parker call ahead to Starbucks, etc. to give them a heads up that kids are coming.

PAC MEETING REPORT:

Russ and Liz Forster

- 41 new staff member started
- Still need new EAs
- PAC meeting tomorrow
- \$11,000 of budget goes to sports, wonders where it is going, etc.
- About \$1,400 allocated to band: what has PAC approved us for: funding for parade entry fees, entry fees for festivals. We are to reapply this year. Victoria Parade entry fee was \$75 last year. If invited to championship, can apply for funding. Can't use for curriculum.
- Social media-Jesse Miller-speaker, Feb 5/6-in theatre
- Will have new principal-hope he is pro-band.
- Do you know when spirit wear is in? Liz Forster will find out at PAC meeting tomorrow.

Alison Hoogland moved to approve the committee reports. Chuck McDiarmid seconded.
MOTION PASSED.

OLD BUSINESS:

- Country Grocer receipts-Alison Hoogland will take that on.
- Keep giving them to Parker.

NEW BUSINESS:

- We have left over frozen pie shell.
- We paid \$1/shell
- Parker will ask Chef if interested
- Have to be sold in packages of 10.
- **Society status:**
 - We are not classified as a Society. If Society, all we would be doing is reporting every year and pay fees, but, instead, that's why we are going through the PAC. We would be able to apply for gaming money, and it would come directly to us. Right now, it is going through the school PAC.
 - We should be a non-profit society for the amount we are bringing in.
 - Every June, we report our AGM, our execs, and that's it.
 - Alison Hoogland will bring in more info for next meeting.
- **Band tour next school year:**
 - Cannot go to the States next year for band tour.
 - Unless no one objects, Canadian tour to Edmonton/Jasper, \$720 for 30 people, 5 days, a bus ride up, Alberta music fest. Opportunity to do water slides, Galaxy Land, shop till you drop, 3 days in Edmonton, then come back. Max 52. Avail for families to look into the New Year, then first come, first serve
 - Keep costs down so the year after, is big trip
 - This year is big trip. Next year is small trip. Year after is big trip
- **Craft fair:**
 - First week in November, we host at the school a craft fair. Can do bake sale, hot dogs. Can charge \$75 a table for two days for a vendor. Tracy G. already has 15 vendors.

- Alison Hoogland advised that they did that at a school before and found that being it was the first year, it's hard for a school to get customers so the vendors were upset as they didn't sell anything. A lot of advertising is needed to make it successful.
- Have social media to advertise, one day show, not beneficial, but if two days, then beneficial.
- We pay for janitor and book crafters ahead of time and know what they are selling. Give them a number. They set up. They tear down.
- If we do it, put it to the kids to name it. Parker can do fancy posters. Could have kids play ensembles during the event.
- Parker can talk to Sue and book the gym. November 3 or 4.
- Can get ads in flyers at beginning of October.
- Our cost would be extremely low. Start advertising to vendors in June.
- Need Friday night access (3 hour access) to set up.
- Options: \$130 –two days, \$55-day-Agreeable for \$75 for two days

Cheryl Bowes motioned for the SBPA to organize the craft fair for next November as a fundraiser for the band. Chuck McDiarmid seconded. MOTION PASSED.

Meeting Adjourned at 8 p.m.

Chuck McDiarmid motioned to adjourn the meeting. Cheryl Bowes seconded. MOTION PASSED.

Next Meeting: Monday, January 8, at 7:00 p.m. Spectrum School Library