

SPECTRUM BAND PARENTS ASSOCIATION MEETING MINUTES

January 8, 2018 – 7:00 PM-SPECTRUM LIBRARY

Chairman: Bonnie McCallum-President

Members Present:

Liz Forster-Vice Chair	Bonnie McCallum-President
Nancy Wong-Secretary	Parker Jolliffe-Band Director
Chuck McDiarmid-Communications	Tracy Gudgeon-Uniforms
Abby McCallum-Student Liaison	Alison Hoogland-Treasurer
Cynthia Pacheco-Band Manager/Student Accounts	

Members at large:

Cheryl Bowes

This meeting was called to order at 7:00 pm. by Bonnie McCallum, President.

Minutes were reviewed.

Cheryl Bowes moved to accept the minutes from the December 11, 2017 band meeting. Chuck McDiarmid seconded. MOTION PASSED.

BAND DIRECTOR'S REPORT – Parker Jolliffe:

- First day back! Great! Early band practice!
- Really enjoying still!
- Colquitz sleepover bond with kids
- Kelly Montgomery-connect with Colquitz kids
- Next week-do scavenger hunt, movie night, pancake breakfast, and more!
- Parker Jolliffe, Colquitz parents, Kelly Montgomery, Spectrum student volunteers (a dozen) Will have sign up sheet.
- Colquitz kids will have just come to see showcase
- Craft fair days booked
- Westcoast jazz-need money
- All festivals have been booked
- In-Canada trip intent to travel documents next week
- Our new VP, still okay with metal scrap fundraiser
- Out back by football area by auxiliary parking-steel box to drop off stuff
- Will send out info sheet on what will be accepted and not
- Malahat Metal-Mr. Jolliffe knows someone there
- Will have indefinitely
- Collected \$3100 just over a month and a half while at Esquimalt

- They will come and pick up without our calling
- Funds will be 100% to general account

BAND MANAGER'S REPORT: Cynthia Pacheco

- Updated student accounts with bottle drives, poinsettias, coffee orders, but not January bottle drive
- December coffee orders - \$37 for student accounts
- \$6,900 for student accounts, general \$2,100,
- A scrap metal bin that can make \$3,100 a month would be awesome
- \$2,500 for general raised
- Big fundraiser, New Orleans still to raise for general
- Alison Hoogland suggested she get Hunter to talk to metal shop teachers for our metal drive-look into stock piling metal
- Student can now ask Mr. Jolliffe what they have in their student accounts
- Just over \$18,900 is to be allotted to student accounts
- Don't know how much is allotted for tour

FINANCIAL REPORT-Alison Hoogland:

Account balances:

- General Account \$7,657.48
- Student Account \$39,458.35
- Uniform Account \$6,816.86

as of today.

Italy Tour-Jacque Hawey (not present):

- Cynthia Pacheco will check to see what is still owing
- **Bottle Drive-Russ Forster:**
- January 6-bottle drive with \$812. And \$20 donation
- this is the last bottle drive goes towards the contest. We are third.
- \$1000 prize first prize

Coffee orders

- Next order is due Friday, January 12, at 2 p.m.
- Coffee will be distributed the next week

New Orleans

- Cheryl will organize Raffle Ticket Blitz with contact at Tillicum Mall-April 11 is date in Bands to Note-2017/2018
- Mr. Jolliffe will get tickets printed

- Chuck McDiarmid suggested Alison Hoogland and Nancy Wong create a task sheet and break that out at the next meeting
- Chuck McDiarmid mentioned that what we did last year, worked.
- There will be a raffle and silent auction again
- Alison Hoogland and Nancy Wong will divide up contacts
- Need to determine prizes for gaming licence. Once gaming licence is received, we can get tickets printed.
- Hanging baskets fundraiser, Bonnie McCallum suggested Nancy Wong find out about bedding plants, flats instead of hanging baskets.

UNIFORM MANAGER'S REPORT-Bonnie McCallum:

- Mr. Jolliffe advised that band shoes have arrived in Victoria, on the island-December 29
- Will pick up tomorrow afternoon, January 9

Bandwear-Cheryl Bowes:

- Gave receipt to Alison Hoogland for 12 more polo shirts
- Sent out emails to see who does lanyards
- Out of the Blue to send quote-\$3 a piece
- Have to be bought in quantities of 50's or 100's

COMMUNICATIONS REPORT:

Chuck McDiarmid

- Only went to Tuesday night, Senior Jazz performance of Showcase
- Performance by Senior Jazz was the best he ever saw
- Jr Jazz was according to Tracy Gudgeon
- Russ Forster was all over FB with advertising for January bottle drive
- Chuck did Instagram and Twitter
- Working with Mr. Jolliffe re tour wear

STUDENT LIASION:

Abby McCallum

- Had bottle drive the Saturday before
- Very hype for school to start
- Everyone appreciated the wooden tables-willing to take them out and put them back
- New song-really good. But, don't remember what is called
- Colquitz sleepover-supportive

PAC MEETING REPORT:

Liz Forster

- December 12
- New Principal, Bruce from Merritt with 600 students, have snow there
- Starts in beginning of new semester
- Spectrum Football team in Vancouver in championships for first time, came in second

- Audrey wants the band to play at suggested family dance
- VCPAC has big conference in February, 2018 at Spencer or West Bay, check website

Chuck McDiarmid moved to approve the committee reports. Liz Forster seconded. MOTION PASSED.

OLD BUSINESS:

Craft Fair

- The big year of organizing it all
- Next year will be easier
- Need to know who has contacts re media, lots of advertising
- Kids can take posters to Country Grocer, Starbucks, etc.
- Flyers will go out September/October
- Students can take them home and deliver in neighbourhood
- Pearkes-\$12 admission
- Saanichton Fair-\$2 admission
- Money we get from vendors renting tables, everything else is “gravy”
- 12 and under is free
- Cost per table for two days- \$75
- \$55 for five hours-other places
- Friday night available for them to come set up
- Kids volunteer to help and can earn money for their accounts
- \$250 janitor costs for one day
- Put it to graphic arts dept to make up passes to hand out, table number on pass
- Once we know who are coming, then do seating chart, \$75 for two days, \$5 if they need our table. Some have their own tables.
- Advertising outlets-Black Press-comes out beginning of October.
- Used Victoria, Craigs List, Kijiji to advertise
- If anyone knows anyone in radio, tv, etc. If you call them, they will come to our school
- Victoria Buzz another suggestion
- Need sheets of plywood, cut them up into sign and paint them white and have black lettering
- Alison Hoogland will ask for plywood
- Concession-need to have available
- Alison Hoogland will email Thrifty’s to get hotdogs donated.
- Can ask Country Grocer too
- Need condiments and crockpot to put wieners
- Need baking Thursday
- 50/50 draw and raffle prizes
- If need silkscreening for tickets talk to Mr. Jolliffe
- Table money and door money to go into general account
- Two at each table, need four altogether (two doors)

- Concession for student accounts
- If students help unload/load vendors can make some money or earn volunteer time
- 9 a.m. till 3 p.m. Sat/Sun
- 6-8 p.m. for vendors to set up on Friday night
- Raffle money to general account
- Alison Hoogland will talk to bank regarding e-transfers
- Set up separate email for vendors
- Get the kids to think of names for the craft fair-have Spectrum Band in it
- Alison Hoogland will give \$30 SB for winner
- Bring the names to the next band meeting
- Upbeat Christmas music in both gyms, combo groups, showcase their music-will leave that with Mr. Jolliffe, have student carollers, have Christmas decorations
- Tracy Gudgeon has two fake trees she can bring in
- Mr. Jolliffe has one fake tree he can bring in
- Have two gyms to decorate
- Alison Hoogland will find out about non profit society status

NEW BUSINESS:

- Received \$149 gc from Country Grocer
- May need for prize for New Orleans
- Russ Forster mentioned about leaving bin near band room for people to drop off bottles- Mr. Jolliffe will find out if we can

Meeting Adjourned at 8:30 p.m.

Chuck McDiarmid motioned to adjourn the meeting. Liz Forster seconded. MOTION PASSED.

Next Meeting: Monday, February 5, at 7:00 p.m. Spectrum School Library