

SPECTRUM BAND PARENTS ASSOCIATION MEETING MINUTES

November 6, 2017 – 7:00 PM-SPECTRUM LIBRARY

Chairman: Chuck McDiarmid-Communications

Members Present:

Liz Forster-Vice Chair	Bonnie McCallum- Uniforms
Nancy Wong-Secretary	Parker Jolliffe-Band Director
Russ Forster-PAC Liaison	Chuck McDiarmid-Communications
Cynthia Pacheco-Band Manager/Student accounts	
Abby McCallum-Student Liaison	Alison Hoogland-Treasurer

Members at large:

Cheryl Bowes
Tracy Gudgeon

This meeting was called to order at 7:03 pm. by Liz Forster, Vice-President.

Minutes were reviewed.

Cheryl Bowes moved to accept the minutes from the October 23, 2017 band meeting.
Liz Forster seconded. MOTION PASSED.

BAND DIRECTOR'S REPORT – Parker Joliffe:

- Not a lot to report
- Thank you for attending his first concert
- Always welcome to come
- Fastest tear down in history
- Happy with the time it ended
- Savour the best of the music and the marimba feature took the cake
- Remembrance day this Friday, short day
- Four separate assemblies
- One at Marigold
- Marching band at the end of the month
- Esquimalt Celebration of Light-Dec 3, kids would like to make an impression-3-5 p.m.- Archie Brown and Esquimalt Road
- Give them an opportunity to march in line and not bump into each other
- Still love Spectrum and the kids here
- Thinking of changing to dinner for New Orleans. At Esquimalt, \$20 a ticket. Culinary Arts got \$10, \$10 to band, and silent auction money goes to band
- Metal drive-Parker will take this on.-let Tracy Gudgeon know

- Send out summer package to arrive in August, so all completed and back at school first week of school
- Any money school receives online, they keep. We don't have access to money. School allocates money. Parker will inquire about getting payments online regarding uniform and band tour cheques. There are some things he wants to change. Have school have access to the thousands of dollars and they would be able to pay the bills.

FINANCIAL REPORT–Alison Hoogland:

Account balances:

- General Account \$11,355.76 (student fund and apple pie allocation to come out)
- Student Account \$19,830.90 (Italy tour payments to come out)
- Uniform Account \$6,855.30

Accounts being reviewed.

BAND MANAGER'S REPORT: Cynthia Pacheco

- Student band accounts updated for as of end of June
- Have to sort through apple pie, bottle drives, coffee, then update student accounts
- They can now have access to their accounts

Italy Tour-Jacque Hawey (not present):

- Jacque is handling all tour stuff

Bottle Drive-Russ Forster:

- \$1267., plus \$27 in tips
- Was well attended
- Could still use more drivers
- Next bottle drive December 2
- Have not picked up cheque from last bottle drive
- We are now at third place

Poinsettias fundraiser

- Unfortunately, even after all the reminders, a late order was received. Will beg Hilltop to accept. This is not precedent that will accept late orders in the future. Depends on circumstances.
- Not counting the late order, 131 poinsettia plants ordered.
- Received \$2184. After we pay Hilltop's bill, we have \$885.08 to be split amongst the students according to how many poinsettias each sold. 100% of profits go towards student accounts.
- Delivery of plants on Thursday, December 7, at 3 p.m. in gym.

- Nancy Wong, closer to the day will touch base with Parker regarding access to the gym she and her team can receive and sort plants in the gym.
- Distribution is on that day between 6 p.m. and 7 p.m., before the winter concert.

Coffee orders

- Next order is due Friday, November 10, at 2 p.m.
- December coffee orders due Friday, December 15, at 3 p.m.

UNIFORM MANAGER'S REPORT-Bonnie McCallum:

- Waiting on the shoes-shoes been ordered-\$653.13 US
- We need to buy one green sweater-\$40-\$60
- We do need to keep \$2,000 in the uniform account
- Rosemary is new accounts at school, dry cleaning for last year paid by school
- \$3400 still in there after paying for drycleaning for last year and this year
- Parker asks about Seawings, American PO Box, Wellington Smith to see if they have sent them yet, if not send them to Seawings
- Bonnie and Tracy walked around the band room, making sure all uniforms are getting done.
- Bonnie will come in and sew them up this week.

Bandwear:

- Still accepting orders until November 17.

COMMUNICATIONS REPORT:

Chuck McDiarmid

- Instagram, Twitter account-Russ updating
- Whole email communications-did try and put a list out at the concert. Got two emails.
- Parker did receive 12 more – 146 email address
- People needs to know how funding goes-handbook, website
- Needs to be in forefront
- Has started to build table, allocation
- One page table, click and look to see formula on how the funding is calculated on how allocation for student band accounts; ie. how many students, by how many hours, how much brought in, etc.
- Still to update calendar

STUDENT LIASION:

Abby McCallum

- Music all good except new one Mr. Jolliffee handed out, Apechilian
- One person liked it

- Are we doing Carol band this year, yes, everyone excited about that
- Everyone enjoying band, hella

PAC MEETING REPORT:

Russ and Liz Forster

- No pac meeting

Cheryl Bowes moved to approve the committee reports. Chuck McDiarmid seconded.
MOTION PASSED.

OLD BUSINESS:

NEW BUSINESS:

- Continue to hand in Country grocer receipts. Jacquie Hawey all set up for this school year. 5% of our receipts handed in are given back to us in gift cards.
- Tool box still to be attached in office for band to collect receipts
- Parade coming up-decorate instruments
- Seacon-labelled with Santa hats, scarves, mittens. Have enough of everything except for hats.
- Hairbraiding supplies in band room
- There will be a lot of info in next email.
- Bonnie McCallum has been appointed by Vice Liz to become President.
- Bonnie accepts position
- Tracy appointed as Band Uniform Coordinator

Meeting Adjourned at 8:17 p.m.

Chuck McDiarmid motioned to adjourn the meeting. Cheryl Bowes seconded. MOTION PASSED.

Next Meeting: Monday, December 11, 2017, at 7:00 p.m. Spectrum School Library